



**ITEM C3. Receive and Place on File the June Final Accrued FY19 and August 2019 Financial/Budget Report.**

It was noted that the June Accrued FY19 Financial/Budget Report is not final as some payroll accrual entries still need to be completed by the Auditor's office. The final report will be approved at the September meeting.

**ITEM C4. Acceptance of Gifts/Donations**

- Sioux Valley Sports Club for \$500 donation for education programs
- Doris Swanson & Annie Peterson for hot dogs and buns for campfire program
- Woodbury County Fair \$200 donation for education programs

**ITEM R2. Brown's Lake Concession Building Razing Bids – Action (Stehr)**

Brian reported that RFPs for razing the Brown's Lake beach house building were sent to six contractors on August 9<sup>th</sup>, but only one bid was returned. Hebert Construction Company Inc., a licensed asbestos abatement contractor, submitted a bid of \$32,500 for tearing down the building and transporting some of the material to the landfill and some to the Secondary Roads concrete pile in Luton. The landfill fee is not included.

**MOTION** by Neil, second by Suzan.

To accept and approve the bid from Hebert Construction Company Inc. for the razing and disposal of the Brown's Lake beach house building.<sup>33-19</sup>

**VOTE:** Aye: Aaron Gehling, Chris Zellmer-Zant, Cindy Bennett, Neil Stockfleth and Suzan Boden  
Nay: None  
Absent: None

Brian stated that abatement on the pipes is being done Monday at a cost of \$1,342. Electrical will be removed and the plumbing will be capped off. Building demolition will begin in a couple weeks.

**ITEM R3. Capital Improvement Projects Update (Heissel)**

**1. Brown's Lake Shoreline – Phase II Project - Action**

Dan presented the schedule from JEO Consulting Group for Phase II of the Brown's Lake shoreline improvement project and asked for board approval. The project includes shoreline reshaping, rocking, seeding, jetty, and handicap fishing pier. The proposed schedule sets advertising on September 20, bid opening on October 14-15, contractor approval at board meeting on October 17, and project completion by May 1, 2020. Dan stated that the board has the option to split the fishing pier structure out in a separate bid.

**MOTION** by Suzan, second by Aaron.

To accept and approve the proposed schedule from JEO Consulting Group for Phase II of the Brown's Lake shoreline improvement project.<sup>34-19</sup>

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<sup>33-19</sup> To accept and approve the bid from Hebert Construction Company Inc. for the razing and disposal of the Brown's Lake beach house building.

<sup>34-19</sup> To accept and approve the proposed schedule from JEO Consulting Group for Phase II of the Brown's Lake shoreline improvement project.

**VOTE:** Aye: Aaron Gehling, Chris Zellmer-Zant, Cindy Bennett, Neil Stockfleth  
and Suzan Boden  
Nay: None  
Absent: None

**2. Snyder Bend – Dike Update**

Dan reported that Secondary Roads had been onsite and taken all the necessary shots for the proposed dike at Snyder Bend but had forgotten to design it. Dan spoke to them, and they are going to get started.

**3. Brown's Lake – New Concession & Development – Update**

Dan stated that once the beach house building is down and the area is graded, JEO will take shots and provide a concession stand concept. Brown's Lake staff suggested moving it closer to the beach than originally planned so that workers would have view of the whole beach and dock. Testing will be done to make sure the septic field is still good.

**ITEM R4. Board member/staff reports**

**1. Administrative items (Dan)**

Dan reported on the following items:

**a. October Meeting Date and Location**

The next meeting will be held at 4:00 p.m. on Thursday, October 17, 2019, at the Dorothy Pecaut Nature Center followed by the annual department head appreciation picnic.

**b. Grants – Informational**

Dan announced that he had been informed of grant awards of \$100,000 from MHRD, \$50,000 from Gilchrist Foundation, and \$15,000 from Union Pacific Railroad Foundation for the Brown's Lake shoreline project. Brian will also be writing a Fish Habitat Stamp application for \$70,000-80,000.

Dan reported that he was in Des Moines for the REAP grant review, but neither of the WCCB grants requested for the Briese and Zook properties were awarded. Eighteen project requests totaling \$8 million were submitted with funding of \$1 million available.

Brief discussion was held regarding IWILL funding expectations.

**c. Other**

Dan stated that he and Brian had visited with the Sacred Heart School principal on the second day of school about the damage done at Riverside Bluffs by their contractor. They asked her to have the contractor put the dirt back, reseed it and return it to the way it was. They also asked them to have it resurveyed and replace the corner pin. Dan contacted her again two weeks ago and was told that she hadn't seen the contractor, but they had a committee meeting the next week. Dan emailed yesterday with no response yet. The county attorney agreed with this approach but is willing to take over the case if necessary.

## **2. Park Activities (Stehr)**

Brian reported on the following park activities:

- With Labor Day over, the parks are closing the beaches and facilities. There were no major incidents this season.
- Staff have been planting late-season food plots.
- Angela Drent with Siouxland District Health contacted Brian about grant funding for an ADA project which is available until September 26<sup>th</sup>. With the required timeframe and funds available, it was decided to install an ADA wheelchair swing at Snyder Bend Park. It will be a double swing set with an additional swing for a larger child. The grant will provide \$3,950 which will cover all but the beveled approach mat costing \$898. The swing is required to be locked to prevent improper use. The campground host will have a key, and keys can also be issued to local users.
- Little Sioux staff are working on a six-vehicle parking lot for the Flemming property located on 150<sup>th</sup> Street. Secondary Roads will put in a driveway.
- Brian met with Johnston Earthmoving about fixing the control structure off 290<sup>th</sup> Street. It had been scheduled for repair last fall, but it has been too wet to complete the work until now. The repair will begin this week at an estimated cost of \$5,000 which includes the new tube and supplies.
- New Gen 4 Glock 22 weapons have been picked up. This completes the transition of all remaining officers to .40 caliber weapons, making ammunition and accessories uniform and interchangeable.
- Seven officers have been registered for the annual CCPOA conference held October 7-9.
- Dan and Brian are registered to complete required water testing CEU's in Mason City on October 10.
- Dan noted that old service weapons were traded in at Jack's Uniforms and Equipment to be repurchased by officers. They will be taken to Gordon's Pawn for transfer.

## **3. Nature Center Activities (Snyder)**

Dawn reported on the following Nature Center activities:

- The programs and visitors report for August was distributed. It was noted that the lack of numbers for 2014 was due to construction of the new Nature Center road.
- The raffle permit was received for the Nature Calls quilt.
- The Nature Calls sponsorships are at \$26,300, exceeding the \$25,000 goal.
- Olivia Parks has started her new one-year AmeriCorps position term.
- A monarch migration/tagging program will be led by Theresa and Olivia on Thursday.

## **4. Other**

Josh VanVoorst announced that the second annual Halloween event at Snyder Bend and Brown's Lake will be held on October 5<sup>th</sup>. He applied for six grants, but none were received. S.A.F.E. will be sponsoring again. Costume contests will take place with everyone getting a small prize. A best decorated campsite contest and chili cook-off will be held in each park with prizes awarded.

**ITEM R5. Adjournment**

The meeting was adjourned at 5:31 p.m.

The above minutes were recorded by Dawn Bostwick.

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Recording Secretary, Dawn Bostwick

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Board Secretary, Aaron Gehling

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Board Chair, Chris Zellmer-Zant